



7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and

Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens

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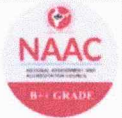


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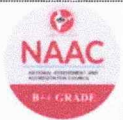
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CORE VALUES OF THE INSTITUTION

Avanthi Institute of Pharmaceutical Sciences(AIPS) engages in a process of self and community reflection that would lead us to recognize and heighten awareness of the core values we and our institution have already practiced and articulated, to seek agreement about those values, and to develop an institutional culture that holds itself accountable to those values. What we practice at AIPS: Integrity means AIPS will model, both in attitude and in behavior, a strong sense of "doing the right thing for the right reason." Service means AIPS will work to meet the learning demands of the individual student through a quality program and a supportive learning environment.

COMMITMENT

- Support the mission and vision of the College.
- Focus on student and stakeholder needs.
- Respond to the changing needs of our communities in a timely manner.
- Create new programs and services to meet identified needs.
- Continuously evaluate and improve programs, services, systems, and policies.
- Utilize a shared decision-making process.

RESPECT

- Include stakeholders in the decisions that affect them.
- Treat people with dignity and encourage feelings of self-worth
- Promote trust through professional courtesy and fair treatment.
- Recognize and support employee and student contributions

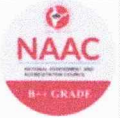
EXCELLENCE

- Exhibit quality in staffing, facilities, programs, and services

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- Promote continuous improvement
- Anticipate needs and respond accordingly
- Encourage creativity, innovation, and risk-taking.

ACCOUNTABILITY

- Take responsibility for personal and professional growth and development
- Continuously evaluate and improve our systems and policies..
- Establish and communicate clearly defined and articulated goals and objectives.
- Ensure our work adds value to the College and District.
- Demonstrate fiscal and social responsibility.

DIVERSITY

- Ensure fair and equal access for all
- Recognize, appreciate, and celebrate the strength of diversity
- Provide educational experiences that promote a greater appreciation for diversity.
- Implement learning activities that integrate diversity topics in the classroom.
- Seek and consider multiple points of view.

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CODE OF CONDUCT FOR STUDENTS

The code of conduct for students is meant to promote professional behavior and academic integrity, leading to an effective learning environment that enables students for meaningful professionals.

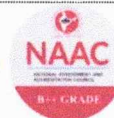
Code of conduct:

- i. Students are expected to maintain the highest standards of discipline and dignified behavior inside the campus as well as outside the campus. They should follow by the rules and regulations of the College and should act in such a way that protects the dignity and integrity of the college.
- ii. Students are ensuring to strictly follow the 6-day work schedule i.e., Monday to Saturday (9AM-4.20 PM). Students must attend classes regularly as per the time table in order to achieve the academic standards.
- iii. Students must pay fees like; tuition fees, bus fees and mess bills etc. in advance to
- iv. Avoid fines.
- v. Harassment of juniors or ill treatment co students or any such form of ragging is strictly objectionable in the campus. Those students are violating this offence; they are liable to face criminal offence as per orders of the Supreme Court of India.
- vi. All students must ensure to be attending in the class within the specified time. Late comings will be punished as per the rules in order to loss of attendance, leading to shortage in attendance.
- vii. No student shall enter or leave the class room when the class work is going on. Without the prior intimation to the concerned faculty.
- viii. Students have to report to the lab directly within the stipulated time with observation book and record without fail,
- ix. Misconduct with girl students, use of threat or violence against members of the staff or co students will be treated as very serious offence of misconduct and

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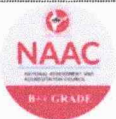


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- x. Liable to face penal action.
- xi. Students must ensure to be present for all the sessions in seminars/project presentations etc.
- xii. Students can leave the campus during class hours only after getting prior approval from the concerned authority.
- xiii. All students shall leave the classes immediately after 4.20 p.m. No students shall wander or gather in College compound or corridors and staircase etc. However, they can spend time at the college library after the college hours.
- xiv. While travelling by the College bus, students should maintain discipline.
- xv. All leave applications (Regular & Medical) shall be submitted in time, for sanction by HOD and concerned authority. Application for medical leave should be accompanied by valid medical certificates.
- xvi. Students shall come to the college in approved dress code with formal shirts tucked into trousers with belt and shoes.
- xvii. Students shall not ride bikes without helmet and avoid riding high-powered vehicles inside the campus during College hours.
- xviii. Students are expected to be maintaining discipline and decorum in the academic buildings; and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
- xix. Students are encouraged to make use of the library, common computing facilities as well as engage in professional activities or any other program authorized by the college beyond class hours.
- xx. Access to academic buildings beyond the stipulated timings and on holidays without written permission from the concerned HOD will be treated as a case of trespassing, it Ideas to disciplinary action.



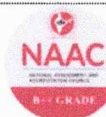


- xxi. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned HODs; and the selection will be based on parameters such as academic performance, attendance, conduct of the students, etc.
- xxii. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically strong, mentally fit and socially sensitive.
- xxiii. Students must keep the campus neat and clean and should not throw waste in the campus except in the dust bins provided in the campus.
- xxiv. Students are strictly advised to refrain from activities such as scribbling or writing on walls, doors or furniture which could deface the college and destroy the ambience of the college.
- xxv. Students are advised to carefully handle the furniture, equipment, fixtures and appliances of the college and laboratory. Careless handling or misuse of the above could result personal injuries or damage to the property follow safety precautions near moving machines and electrical installations. In the event of damage (o the property, the concerned students should responsible and they have to bear the cost of replacement/repair with fine.
- xxvi. Any violation of the above rules they will be penalize in the form of warning, fine or complaint to parents or any course of corrective measure as found suitable by any staff member or the higher authority of the Institution.
- xxvii. In case of any instance of non-compliance to existing rules or any observed matter/behavior
- xxviii. That deviates from the vision and mission of the college, all the staff members are empowered to initiate disciplinary action by filling in a standard form, leading to the constitute of a grievance committee for further proceedings.

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CODE OF CONDUCT FOR FACULTY AND STAFF

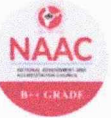
Every employee shall be governed by the following rules and is liable for all consequences in the Event of any breach of rules by him / her.

- a) Every employee shall maintain integrity of character, be devoted to his / her duty and be honest and impartial in his/her official dealings. An employee shall be courteous and polite in his/her dealings with the Management, Principal and other members of staff, students and with members of the public. He / she shall exhibit utmost loyalty and shall always act in the best interests of the college.
- b) An employee shall be required to observe the scheduled working hours during which he//She must be present at the place of his / her work.
- c) No employee shall be absent from duty without prior permission. Even during leave or vacation, no employee shall leave college except with the prior permission of the competent authority. Whenever leaving station, an employee shall inform the Principal, in writing through the respective H.O.D if he / she happen to be the H.O.D, mentioning the contact address during the period of his / her absence from the institution.
- d) No employee shall be a member of any political party or shall take part in politics or to be associated with any party or organization, which takes part in political activity; nor shall aid or assist in any manner any political movement or any activity.
- e) No employee shall make any statement, publish or write through any media, which has an adverse impact/ criticism of any policy or action of the college; or is deemed detrimental to the interests of the college.
- f) No employee can engage directly or indirectly in any trade or any private tuition or undertake employment outside his official assignment, whether for any monetary benefits or not.
- g) An employee against whom an insolvency proceeding is pending before a Court of Law shall forth with report full facts to the College.

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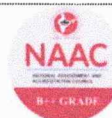


- h) An employee against whom any criminal proceedings are initiated in the Court of Law shall immediately inform the competent authority of the college with full details.
- i) No employee shall except with prior permission of the competent authority, can take recourse to law or to the press for the vindication of any official act of the College which has been the subject matter of criticism or attach defamatory character.
- j) 'Whenever an employee wishes to put forth any claim or seeks readdress of any grievance, he/she must forward his / her case in writing through proper channel to the competent authority and shall not forward any such advance copies of his/ her application to any higher authorities unless the competent authority has rejected his/her claim or refused readdress of the grievance or has delayed the matter beyond a reasonable time.
- k) An employee who commits any offence or misconduct of duty or does an act detrimental to the interest of the college is subject to an enquiry or punishment by the competent authority. However, any employee aggrieved with the decision of the competent authority may appeal against such punishment or decision within 15 days of the receipt of the orders of the decision to the Management and the decision of the Management is final
- l) No employee shall engage in strike or incitements, there in or similar activities such as absence from work or neglecting of duties or participate in hunger strike etc. Violation of the rules will amount to misconduct and attract quantum punishment.

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CIRCULAR

College Code of Conduct Committee for the Academic Year 2022-2023 have been formed to curb the violation of Code of Conduct in our college and keep the college as image as "Well Disciplined College"

Ref: Policy of Avanthi Institute of Pharmaceutical Sciences Code of Conduct.

CODE OF CONDUCT COMMITTEE FOR 2022-2023

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | K.Sandeep | Student -IV Bpharm | Student member | |
| 7 | G.Pavan Sai | Student -V PharmD | Student member | |
| 8 | Saketh | Student -IV PharmD | Student member | |

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Copy to

Chairman table

All HODs

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RESPONSIBILITIES OF CODE OF CONDUCT COMMITTEE MEMBERS

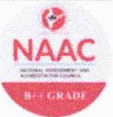
To facilitate College Code of Conduct Committee meetings, operating under the supervision of the Chairman of the College Code of Conduct Committee, to ensure the efficient functioning of the committee. The following outlines the typical roles and responsibilities of the Code of Conduct Committee for the academic year 2022-2023:

1. **Policy Review and Revision:** The committee is responsible for reviewing and updating the existing code of conduct policies to ensure they are relevant, fair, and in line with the changing needs of the educational institution.
2. **Education and Awareness:** They should conduct educational programs and awareness campaigns to inform the campus community about the code of conduct policies, emphasizing the importance of respectful behavior, and promoting a positive campus culture.
3. **Investigation of Violations:** The committee is responsible for investigating reported violations of the code of conduct. They should conduct thorough and impartial investigations, gathering evidence and testimonies from all relevant parties.
4. **Disciplinary Actions:** Based on the investigation's findings, the committee should recommend appropriate disciplinary actions to be taken against individuals found responsible for violating the code of conduct. These actions may range from warnings and probation to suspension or expulsion, depending on the severity of the offense.
5. **Confidentiality:** The committee members must maintain strict confidentiality throughout the investigation process, protecting the privacy and rights of all parties involved.
6. **Appeals Process:** They should establish an appeals process that allows individuals found in violation of the code of conduct to appeal the committee's decision. The appeals process should be fair and transparent.

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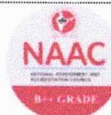
7. **Mediation and Conflict Resolution:** In some cases, the committee may facilitate mediation and conflict resolution between parties involved in disputes to reach amicable solutions.
8. **Record Keeping:** The committee should maintain detailed records of all reported incidents, investigations, and outcomes in a secure and confidential manner.
9. **Collaboration with Campus Partners:** They should collaborate with other campus entities, such as student services, counseling, and academic departments, to address underlying issues and provide support to students in need.
10. **Continuous Improvement:** The committee should engage in regular self-assessment and seek feedback from the campus community to identify areas for improvement in the code of conduct and their own processes.

It's important to note that the specific roles and responsibilities of the Code of Conduct Committee may vary from one educational institute to another. The committee's effectiveness relies on its dedication to promoting a safe, inclusive, and respectful campus environment for everyone.

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INDUCTION MEET FOR STUDENTS

Title of Event: Induction Meet for students

Venue: Seminar Hall

Date: 11 Nov 2022

Time: 10.00 am to 1 pm

Participants: All 1st Bpharm Students

Chief Guest: Dr. K. Balaji

Report on Induction Meet at Avanthi Institute of Pharmaceutical Sciences

Introduction: On 11th November 2022, Avanthi Institute of Pharmaceutical Sciences organized an Induction Meet for the newly admitted students. The primary objective of the event was to acquaint the incoming students with the institutional values, code of conduct, and essential guidelines they need to follow during their tenure at the college. The induction meet served as an important platform to welcome and integrate the students into the college community, ensuring a smooth transition into their academic journey.

Program Highlights:

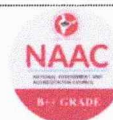
Welcome Address:

The induction meet commenced with a warm welcome address by the college's principal, Dr. K. Balaji. He greeted the students and emphasized the importance of maintaining discipline and academic integrity throughout their time at the institute.

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Introduction to Institutional Values:

The meet proceeded with a comprehensive presentation by the Dr. K.Balaji, introducing the students to the core institutional values. These values encompassed excellence in academics, fostering a spirit of innovation, embracing diversity, and promoting ethical behavior.

Code of Conduct:

The Head of Student Affairs, Dr. Rama Krishna conducted a detailed session on the college's code of conduct. This segment laid out the expectations and responsibilities of the students within the campus premises. It covered aspects such as punctuality, respectful behavior towards faculty and peers, maintaining the college's infrastructure, and adherence to academic honesty.

Academic Regulations:

The principal Dr. K.Balaji, briefed the students on the academic regulations and guidelines of the college. This included information on attendance requirements, examination procedures, grading systems, and the process for seeking academic assistance.

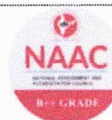
Student Support Services:

The induction meet also highlighted the various support services available to the students. The counseling cell, library resources, academic advisors, and career development center were among the resources discussed to help students access the necessary assistance throughout their academic journey.

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Interactive Session:

An interactive session was held, where the students had the opportunity to ask questions and seek clarifications on any concerns they had regarding the college's rules and regulations.

Ice-Breaking Activities:

To promote a sense of camaraderie among the students, fun ice-breaking activities were organized. These activities helped students get to know each other better and create a friendly atmosphere within the college community.

Closing Remarks:

The induction meet concluded with closing remarks from the college management, encouraging the students to make the most of their time at Avanthi Institute of Pharmaceutical Sciences and to strive for excellence in both academics and extracurricular activities.

Conclusion:

The Induction Meet at Avanthi Institute of Pharmaceutical Sciences on 11th November 2022 proved to be a successful event in familiarizing the new students with the college's institutional values and code of conduct. By providing a clear understanding of the college's expectations, resources, and support systems, the event facilitated a smooth and promising beginning to the students' educational journey. It is hoped that the students will embrace the principles shared during the induction meet and contribute positively to the college community while achieving their academic goals.

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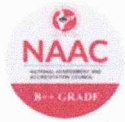
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A.Y 2022-23 TIME TABLE

B. pharm III-II SEM (SEC-B)

W.E. F: 13.02.23

COLLEGE TIMINGS: 09.00AM -03.50PM

| DAYS | 9.30AM-10.20AM | 10.20AM - 11.10AM | 11.10AM-12.00PM | 12.00AM-12.50PM | 12.50PM-1.20PM | 1.20P.M-2.10PM | 2.10PM-3.00PM | 3.00PM-3.50PM |
|------|---------------------|-----------------------------|-----------------|------------------|----------------|------------------|----------------|---------------|
| MON | BATCH-I BATCH-II | LIBRARY/SPORTS MC-III | | BPPK | | P.COL-III | MC-III | HDT |
| TUE | BATCH-I BATCH-II | MC-III LIBRARY/SPORTS | | P.COL-II (UA) | | HDT | MC-III | BIOTECH |
| WED | BATCH-I BATCH-II | LIBRARY/SPORTS P.COL-III | | HDT | | P.COL-III (T) | BIOTECH (T) | BPPK |
| THU | BATCH-I BATCH-II | P.COL-III LIBRARY/SPORTS | | HVE | | BPPK | P.COL-III | LIBRARY |
| FRI | BATCH-I BATCH-II | HDT LIBRARY/SPORTS | | M.C-III (T) | | BPPK (T) | LIBRARY | BIOTECH |
| SAT | BATCH-I BATCH-II | LIBRARY/SPORTS HDT | | P.COL-III | | HDT (T) | BIOTECH | M.C-III |

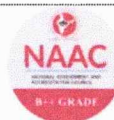
| SUBJECT NAME | FACULTY NAME | DESIGNATION |
|---|--------------------------------|---------------------|
| MEDICINAL CHEMISTRY - III | S. SWATHI | ASSISTANT PROFESSOR |
| PHARMACOLOGY - III | S. MAHENDER | ASSISTANT PROFESSOR |
| HERBAL DRUG TECHNOLOGY | N. SARITHA/R.ASHOK KUMAR | ASSISTANT PROFESSOR |
| BIOPHARMACEUTICS AND PHARMACOKINETICS | R. ASHOK KUMAR/UMARANI | ASSOCIATE PROFESSOR |
| PHARMACEUTICAL BIOTECHNOLOGY | A. SHAILAJA/K.USHA | ASSISTANT PROFESSOR |
| MEDICINAL CHEMISTRY - III LAB | S. SWATHI | ASSISTANT PROFESSOR |
| PHARMACOLOGY - III LAB | S. MAHENDER/A.SHAILAJA | ASSISTANT PROFESSOR |
| HERBAL DRUG TECHNOLOGY LAB | N. SARITHA/R.ASHOK KUMAR | ASSISTANT PROFESSOR |
| BIOPHARMACEUTICS AND PHARMACOKINETICS LAB | R. ASHOK KUMAR/BALASUBRAMANYAM | ASSISTANT PROFESSOR |
| HUMAN VALUES AND PROFESSIONAL ETHICS | B. LAXMI KANTHARAO | ASSISTANT PROFESSOR |
| SPORTS | M. RAJASHEKAR | PD |

HOD



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Ref. No. AIPS/2022-2023/CC/01

Date: 12/08/2022

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences

Gunthapally (V),
Abdullapurmet(M),
RR Dist,
Near Ramoji Film City,
Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 13/08/2022

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 13/08/2022 in the conference hall of the college to discuss the following agenda points/items.


- a. Review and approval of the minutes of the previous committee meeting.
- b. Disciplinary Measures
- c. Social Media Guidelines
- d. Induction Program for Students
- e. Any other matter related to the code of conduct.

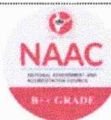
Copy to:

All members of Code of Conduct Committee and File

All HOD'S




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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

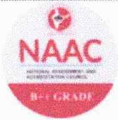
The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 13/03/2022 at 10.00 AM, Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role |
|-------|------------------------|---------------------|----------------|
| 1 | Dr. K. Balaji | Principal | Chairman |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member |
| 4 | Dr. B. Manjula | HOD PharmD | Member |
| 5 | Mrs. Lavanya | Associate professor | Member |
| 6 | G.Supriya | Student -IV Bpharm | Student member |
| 7 | D.Anusha | Student -V PharmD | Student member |
| 8 | N.Ojeswin | Student -IV PharmD | Student member |

The Chairperson Dr. K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.





Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson presents the minutes of the last committee meeting held on 14-March-2022. Members take a moment to review the document.
- Dr. Rama Krishna suggests adding an additional point to the minutes to include the attendance record of the previous meeting. After a brief discussion, the amendment is accepted.
- With no further changes, the committee members vote to approve the minutes, and the Chairperson signs them as a formal record of the meeting.

Item 2: Review of Existing Code of Conduct

- The committee conducted a thorough review of the existing Code of Conduct for students, faculty, and staff.
- Several positive aspects of the current Code of Conduct were highlighted, such as clarity in guidelines and comprehensive coverage of ethical standards.
- Faculty members were assigned specific responsibilities for conducting different parts of the induction program.
- The timeline for the induction program was set, and it was agreed to commence it two weeks before the start of the academic year.

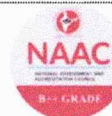
Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 14th March 2022 at 10 AM in Conference hall. Facilitate better understanding.

Disciplinary Measures

- The committee evaluated the disciplinary measures outlined in the current Code of Conduct.
- Concerns were raised regarding the consistency in implementing disciplinary actions and ensuring fairness in decision-making.





- It was decided to conduct a training session for faculty and staff members involved in disciplinary proceedings to maintain uniformity in approach.

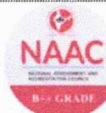
Item 4: Social Media Guidelines

- The committee recognized the importance of responsible social media usage within the academic community.
- It was suggested that guidelines for appropriate social media conduct should be included in the Code of Conduct.

Item 5: Induction Program for Students

- The committee discussed the importance of a well-structured induction program for new students to acclimate them to the institution's culture and academic environment.
- It was decided that the induction program would include orientation sessions, campus tours, and interactive activities to help new students feel welcome and comfortable.




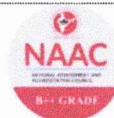


SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Signature |
|-------|------------------------|---------------------|----------------|-----------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | G.Supriya | Student -IV Bpharm | Student member | |
| 7 | D.Anusha | Student -V PharmD | Student member | |
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PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref. No. AIPS/2022-2023/CC/02

Date: 13/03/2023

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V),
Abdullapurmet(M),
RR Dist,
Near Ramoji Film City,
Hyderabad -501512.
Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2023

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2023 in the conference hall of the college to discuss the following agenda points/items.

Review and approval of the minutes of the previous committee meeting.

Research Ethics Followed by Teaching Staff

Faculty Orientation Program

Awareness on Human Values and Rights for All:

Awareness Program on Professional Ethics

Campus Safety and Security

Student Grievance Redressal Mechanism

Faculty-Student Interaction Guidelines

PRINCIPAL

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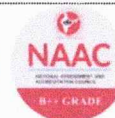
All members of Code of Conduct Committee and File

All HOD'S

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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad - 501512 held on 14/03/2023 at 10.00 AM, Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role |
|-------|------------------------|---------------------|----------------|
| 1 | Dr. K. Balaji | Principal | Chairman |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member |
| 4 | Dr. B. Manjula | HOD PharmD | Member |
| 5 | Mrs. Lavanya | Associate professor | Member |
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| 7 | D. Anusha | Student -V PharmD | Student member |
| 8 | N. Ojeswin | Student -IV PharmD | Student member |

The Chairperson Dr. K. Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Review and Approval of Previous Meeting Minutes:

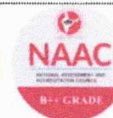
- The Chairperson presents the minutes of the last committee meeting held on 14-Aug-2022.

Members take a moment to review the document.

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- Dr. Rama Krishna suggests adding an additional point to the minutes to include the attendance record of the previous meeting. After a brief discussion, the amendment is accepted.
- With no further changes, the committee members vote to approve the minutes, and the Chairperson signs them as a formal record of the meeting

Research Ethics Followed by Teaching Staff

- The committee discussed the importance of research ethics among teaching staff and its impact on maintaining academic integrity.
- It was suggested to organize a workshop on research ethics for faculty members during the next semester.
- Dr. Nihar volunteered to invite subject matter experts to conduct the workshop.
- The committee agreed that the workshop should cover topics such as plagiarism, data fabrication, authorship ethics, and the responsible conduct of research.

Faculty Orientation Program

- The committee deliberated on the content and structure of the faculty orientation program for the upcoming academic year.
- The orientation program will be a two-day event before the start of the semester, covering essential administrative information, institutional policies, and teaching best practices.
- Dr. Nihar was designated to organize the orientation program, and they were encouraged to include interactive sessions to engage new faculty members effectively.

Human Values and Rights for All

- The committee brainstormed ways to promote human values and rights awareness among students, faculty, and staff.
- The committee also suggested incorporating human values and rights-related topics into the curriculum of relevant courses.

Awareness Program on Professional Ethics

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R.R. Dist. Telangana.



- The committee discussed the significance of an awareness program on professional ethics for the academic community.
- It was proposed to conduct regular seminars and panel discussions with industry experts to emphasize the importance of ethical behavior in the professional world.
- Dr. Rama Krishna and Dr.Nihar were assigned the responsibility of coordinating with the Training and Placement Cell to organize these sessions.

Campus Safety and Security

- The committee reviewed the existing safety and security measures on campus.
- It was decided to conduct an annual safety audit to identify potential areas of improvement and implement necessary enhancements.
- The committee also encouraged the formation of a safety committee comprising faculty, staff, and student representatives to address safety concerns.

Student Grievance Redressal Mechanism

- The committee reviewed the effectiveness of the current student grievance redressal mechanism.
- It was proposed to create an online portal for students to submit grievances and track the progress of their complaints.

Faculty-Student Interaction Guidelines

- The committee discussed the importance of setting clear guidelines for faculty-student interactions to maintain professionalism and respect.
- It was decided to include faculty-student interaction guidelines in the Code of Conduct.

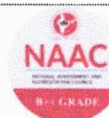
Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 14th Aug 2023 at 10 AM in Conference Hall.

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SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
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Addressing students on Professional Ethics

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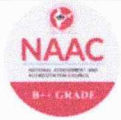
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R.R. Dist. Telangana.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



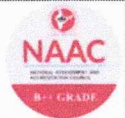
Gunthapalli, Telangana, India
Gunthapalli, Gunthapalli, Telangana 501512, India
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Long 78.705103°
17/08/22 03:45 PM GMT +05:30

Chief Guest for induction meet addressing the gathering

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[Signature]
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R.R. Dist. Telangana.



Faculty Members and students interacting with the villagers of Gunthapally village during the rally

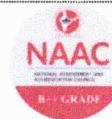


Code of conduct awareness program at Seminar hall

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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref. No. AIPS/2021-2022/CC/01

Date: 15/08/2021

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V),

Abdullapurmet(M),

RR Dist,

Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 16/08/2021

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 16/08/2021 in the conference hall of the college to discuss the following agenda points/items.

- Review and approval of the minutes of the previous committee meeting.
- Any pending action items from the previous meeting.
- Updates on the implementation of the code of conduct during the previous academic year.
- Suggestions and improvements to the existing code of conduct, if any.
- Any other matter related to the code of conduct.
- induction Program for Students

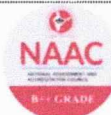
Copy to:

All members of Code of Conduct Committee and File

All HOD'S



Principal
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 16/08/2019 at 10.00 AM,
Venue: Conference Hall.

Member Presents

| S. NO | Name of the member | Designation | Role |
|-------|------------------------|---------------------|----------------|
| 1 | Dr. K. Balaji | Principal | Chairman |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member |
| 4 | Dr. B. Manjula | HOD PharmD | Member |
| 5 | Mrs. Lavanya | Associate professor | Member |
| 6 | T.Navya | Student -IV Bpharm | Student member |
| 7 | L.Preethi Sagar | Student -V PharmD | Student member |
| 8 | P.Bindhu | Student -IV PharmD | Student member |

The Chairperson Dr. K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson presents the minutes of the last committee meeting held on 16 Aug-2021. Members take a moment to review the document.
- Dr. Rama Krishna suggests adding an additional point to the minutes to include the attendance record of the previous meeting. After a brief discussion, the amendment is accepted.

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PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



- With no further changes, the committee members vote to approve the minutes, and the Chairperson signs them as a formal record of the meeting.

Item 2: Pending Action Items from the Previous Meeting:

- Dr. Rama Krishna provides an update on the task assigned to them during the previous meeting, which was to research best practices for anonymous reporting mechanisms. They inform the committee that they have collected relevant information and will present it during the next meeting for further discussion.
- All other action items from the previous meeting have been completed, and the committee acknowledges the efforts of those involved.

Item 3: Updates on the Implementation of the Code of Conduct:

- The committee receives a report compiled by Dr. Rama Krishna on the number and types of code of conduct violations reported during the previous academic year.
- Dr. Nihar highlights that there was a significant decrease in reported cases of academic dishonesty due to the increased use of online proctoring tools.
- Dr. Nihar shares feedback received from students through surveys, which indicates a general improvement in the perception of the institution's commitment to a respectful environment.

Item 4: Awareness Programs and Training Workshops:

- Dr. Nihar presents an overview of the awareness program conducted last year for incoming students and faculty. Positive feedback from participants indicates its success.
- Dr. Nihar proposes introducing online training modules on the code of conduct for all faculty and staff. The committee agrees to explore suitable platforms and content for the modules.

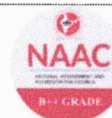
Item 5: Anonymous Reporting Mechanism for Code of Conduct Violations:

- The committee discusses the implementation of an anonymous reporting system for code of conduct violations.
- Dr. B. Manjula presents different options, including a dedicated online portal and a confidential helpline, along with their pros and cons.

Item 6: Involvement of Student Representatives:

- The committee discusses the benefits of including student representatives in the code of conduct committee.





- Dr.Nihar and Dr. Manjula express their support for the idea and suggest involving student council members in the committee as representatives.
- The committee agrees to invite student council representatives to the next meeting to discuss their potential involvement.

Item 7: Appreciation and Acknowledgment:

- The committee expresses gratitude and appreciation for the efforts made by faculty and staff to maintain a respectful and inclusive environment within the institution.
- Mr.Pavan proposes organizing a recognition event to celebrate individuals who have exemplified the values of the code of conduct during the academic year. The committee agrees to plan the event later in the year.

Item 8: Induction Program for Students:

- The committee discussed the importance of conducting a comprehensive induction program for new students to familiarize them with the institution's code of conduct.
- It was decided to include sessions on academic integrity, respectful behaviour, and the support systems available to students.


Item 9: Any Other Business (AOB):

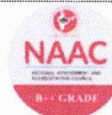
- Dr.Nihar raises a concern regarding the use of mobile phones during examinations and suggests considering a policy to address this issue. The committee decides to add this topic to the agenda for the next meeting.

Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 16TH March 2021 at 10 AM in Conference hall.




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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



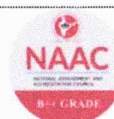
SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



16 /03 16/05/20 2 Ref. No. AIPS/2021-2022/CC/02

Date: 11/03/2022

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V),

Abdullapurmet(M),

RR Dist,

Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 12/03/2022

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 12/03/2022 in the conference hall of the college to discuss the following agenda points/items.

- Review and approval of the minutes of the previous committee meeting.
- Any pending action items from the previous meeting.
- Updates on the implementation of the code of conduct during the previous academic year.
- Awareness Program on Fundamental Rights:
- Annual Awareness Program on "Code of Conduct to Faculty"
- Suggestions and improvements to the existing code of conduct, if any.
- Any other matter related to the code of conduct.

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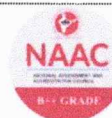
All members of Code of Conduct Committee and File

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PRINCIPAL

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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 16/08/2019 at 10.00 AM,
Venue: Conference Hall.

Member Presents

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
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| 6 | T.Navya | Student -IV Bpharm | Student member | |
| 7 | L.Preethi Sagar | Student -V PharmD | Student member | |
| 8 | P.Bindhu | Student -IV PharmD | Student member | |

The Chairperson Dr. K. Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson presents the minutes of the first committee meeting held on 14th aug 2020. Members review the document and suggest minor corrections, which are incorporated into the final version.

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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



- The committee votes to approve the minutes, and the Chairperson signs them as an official record of the meeting.

Item 2: Pending Action Items from the Previous Meeting:

- Dr.Nihar presents the research findings on anonymous reporting mechanisms. The committee reviews the information and agrees to proceed with the online reporting portal as suggested.
- Dr.Nihar reports that the subcommittee tasked with reviewing sanctions for code of conduct violations has made progress and will present their recommendations during the next meeting.

Item 3: Updates on the Implementation of the Code of Conduct:

- Dr. Rama Krishna shares statistics on code of conduct violations for the current academic year up to the present date.
- The committee notes a slight increase in reported cases of bullying and harassment and discusses potential reasons for this trend.
- Dr. Rama Krishna informs the committee about recent workshops conducted for faculty and staff to raise awareness about the code of conduct.

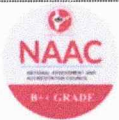
Item 4: Suggestions and Improvements to the Existing Code of Conduct:

- The committee reviews the proposed section on inclusivity and diversity and provides feedback on the draft.
- Mr. Pavan suggests incorporating examples and case studies to clarify the application of the code in various scenarios. The committee agrees to include relevant examples in the final version.

Item 5: Awareness Programs and Training Workshops:

- Mr. Pavan updates the committee on the progress of online training modules. They share a demo of the modules, which receive positive feedback from committee members.
- The committee decides to implement the modules at the beginning of the next academic year and assigns Dr. Nihar to coordinate their launch.





Item 6: Anonymous Reporting Mechanism for Code of Conduct Violations:

- Mr. Pavan and Dr.B.Manjula provide an update on the development of the online reporting portal. They share a timeline for its launch and invite feedback from the committee.
- The committee suggests including a promotional campaign to encourage students, faculty, and staff to use the portal once it is operational.

Item 7: Involvement of Student Representatives:

- The committee welcomes student council representatives to the meeting and discusses their potential roles in the code of conduct committee.
- The student representatives express their commitment to promoting a positive campus culture and suggest organizing student-led awareness campaigns.
- The committee agrees to include student representatives in future awareness program planning and seeks their input on code of conduct initiatives.

Item 8: Awareness Program on Fundamental Rights:

- The committee finalized that an awareness program on fundamental rights, should be conducted in this academic year

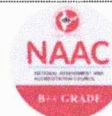
Item 9: Annual Awareness Program on "Code of Conduct to Faculty":

- It was decided to conduct the awareness program in two sessions to accommodate faculty schedules effectively.
- Mr. Pavan took responsibility for disseminating information about the program to all faculty members

Item 10: Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 14th Aug 2022 at 10 AM in Conference hall.

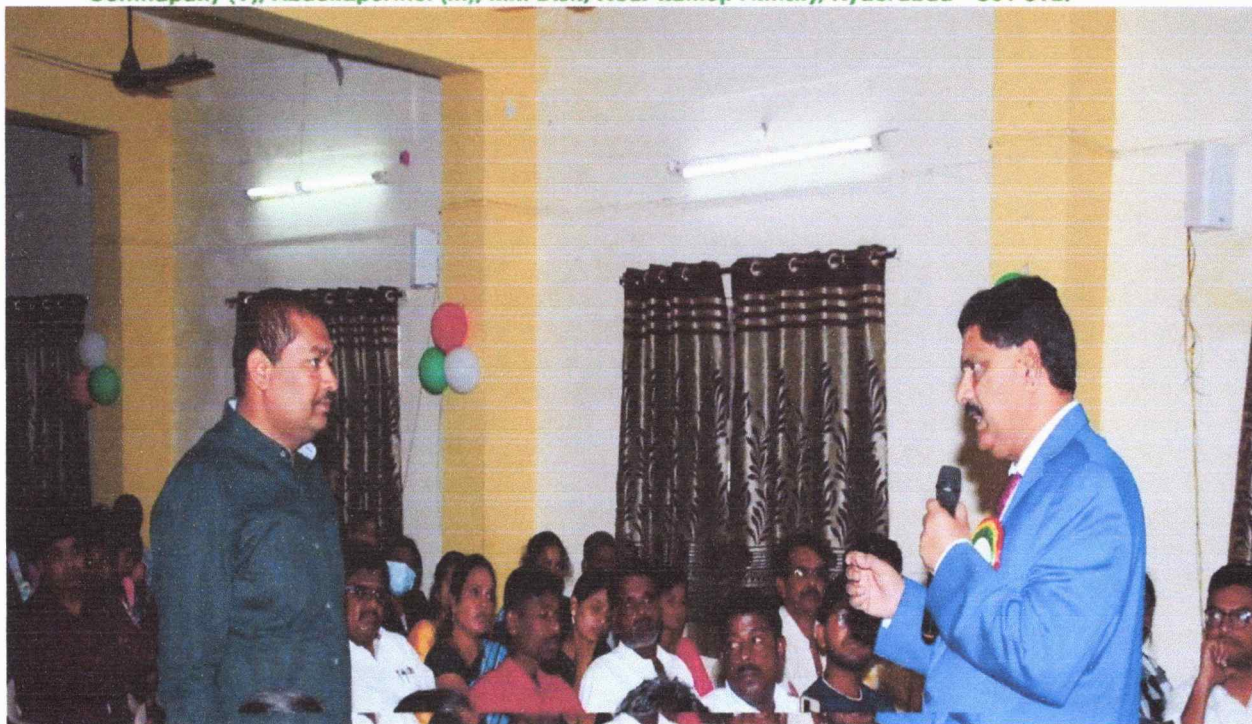




SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
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Annual awareness program on code of conduct at conference hall



Induction classes to the students on code of conduct to first year students in class rooms

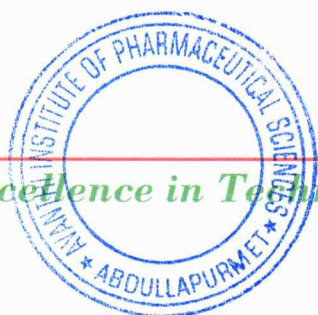
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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

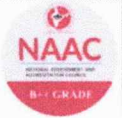


Guest Lecture delivered on Human Values



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R.R. Dist. Telangana.



Ref. No. AIPS/2020-2021/CC/01

Date: 13/08/2020

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/08/2020

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/08/2020 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Introductions
2. Induction Program for Students
3. Code of Conduct Review and Updates

PRINCIPAL

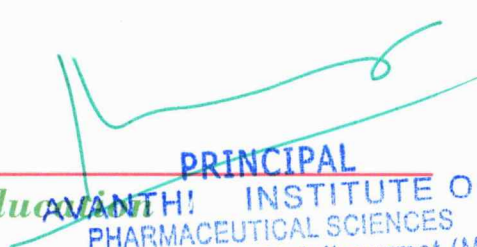
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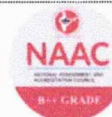
All members of Code of Conduct Committee and File

All HOD'S



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Gunthapally (V), Abdullapurmet (M),
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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 14/08/2020 at 10.00 AM,

Venue: Conference Hall.


Members Present:

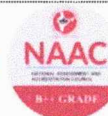
| S. NO | Name of the member | Designation | Role |
|-------|------------------------|---------------------|----------------|
| 1 | Dr. K. Balaji | Principal | Chairman |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member |
| 4 | Dr. B. Manjula | HOD PharmD | Member |
| 5 | Mrs. Lavanya | Associate professor | Member |
| 6 | L.Vinod | Student -IV Bpharm | Student member |
| 7 | Vamshi Krishna | Student -V PharmD | Student member |
| 8 | Sathyapal | Student -IV PharmD | Student member |

The Chairperson Dr. K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.



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Item 1: Induction Program for Students:

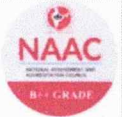
- The committee discussed the importance of conducting an induction program for new students to introduce them to the institution's code of conduct, rules, and regulations.
- It was decided that the induction program would include sessions on academic integrity, behavioral expectations, and fostering a respectful campus culture.
- Various committee members volunteered to develop specific content and activities for the induction program.
- The committee agreed to schedule the induction program before the start of the new academic year.

Item 2: Code of Conduct Review and Updates:

- The committee reviewed the existing code of conduct and identified areas that needed updating or clarification.
- It was decided to form a subcommittee to conduct a comprehensive review and propose necessary amendments to the code of conduct.
- The subcommittee would be responsible for collecting feedback from students and faculty to ensure inclusivity in the code's revisions.

Item 3: The meeting concluded with the Chairperson summarizing the action points and setting the date for the next meeting on 13th March 2021





SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|----------------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | L.Vinod | Student -IV Bpharm | Student member | L.vinod |
| 7 | Vamshi Krishna | Student -V PharmD | Student member | Vamshi Krishna |
| 8 | Sathyapal | Student -IV PharmD | Student member | Sathyapal |



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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref. No. AIPS/2020-2021/CC/02

Date: 13/03/2021

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 15/03/2021

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 15/03/2021 in the conference hall of the college to discuss the following agenda points/items.

- Welcome and Recap
- Conduction of Awareness Program on Rights and Duties
- Disa Act Awareness
- Disciplinary Measures and Reporting Mechanisms.



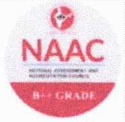

PRINCIPAL

Copy to:

All members of Code of Conduct Committee and File

All HOD'S

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PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 15/03/2021 at 10.00 AM,

Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | L.Vinod | Student -IV Bpharm | Student member | |
| 7 | Vamshi Krishna | Student -V PharmD | Student member | |
| 8 | Sathyapal | Student -IV PharmD | Student member | |

The Chairperson Dr. K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.



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Item 1: Welcome and Recap:

- The Chairperson provided a brief recap of the first meeting's key discussions and outcomes.

Item 2: Conduction of Awareness Program on Rights and Duties:

- The committee discussed the schedule for the awareness program and decided to conduct multiple sessions over the course of the academic year.
- Various committee members volunteered to lead sessions on topics such as academic ethics, respecting diversity, and promoting a safe and inclusive campus environment.
- It was agreed to collaborate with student associations and academic departments to ensure maximum participation and impact.


Item 3: Disha Act Awareness:

- The committee emphasized the importance of creating awareness about the Rights of Persons with Disabilities Act (Disha Act) to ensure equal opportunities and support for students with disabilities.
- It was decided to organize a dedicated workshop in collaboration with disability support services to educate the community about the rights and needs of differently abled students.

Item 4: Disciplinary Measures and Reporting Mechanisms:

- The committee discussed the existing disciplinary measures and reporting mechanisms and proposed ways to streamline and strengthen them.
- It was decided to conduct regular workshops for faculty and staff to ensure consistency in handling disciplinary issues and student grievances.
- The committee agreed to establish an anonymous reporting system to encourage students to report incidents without fear of reprisal.




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Item 5: closing Remarks and next meeting date

- The Chairperson thanked all members for their valuable contributions and encouraged them to actively participate in the implementation of the planned programs.
- The date for the next meeting was set on 14 Aug 2021, and the meeting was adjourned.

SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | L.Vinod | Student -IV Bpharm | Student member | |
| 7 | Vamshi Krishna | Student PharmD | Student member | |
| 8 | Sathyapal | Student -PharmD | Student member | |



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Induction program conducted for students in class rooms.



Creating awareness on rights and duties to Students in Class room

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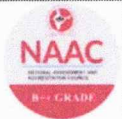
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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Dr.Rama Krishna creating awareness on rights and duties

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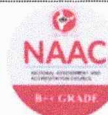

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Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



The Chief Guest, Dr. Jayaprada, addresses the gathering on the occasion of International Women's Day at AIPS and creating awareness on Disa Act.

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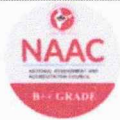
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AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.

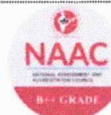


The Chief Guest explaining about human rights to students at seminar hall

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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref. No. AIPS/2019-2020/CC/01

Date: 15/08/2019

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

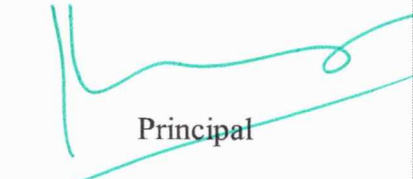
Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 16/08/2019

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 16/08/2019 in the conference hall of the college to discuss the following agenda points/items.

1. Review and update the existing Code of Conduct policies for the academic year 2019-2020.
2. Plan and discuss the induction program for new students.
3. Address any reported violations of the Code of Conduct and take appropriate actions.
4. Any other matters related to maintaining a positive and inclusive academic environment.



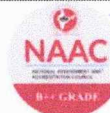

Principal

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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Copy to:

All members of Code of Conduct Committee and file

All HOD'S and Master file



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 16/08/2019 at 10.00 AM,

Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | Vinay | Student -IV Bpharm | Student member | |
| 7 | Venu gopal | Student -BPharm | Student member | |
| 8 | Sai mohan | Student -PharmD | Student member | |

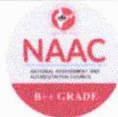
The Chairperson Dr. K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and update the existing Code of Conduct policies for the academic year 2019-2020:

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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



- The committee reviewed the current Code of Conduct and identified a few sections that need updating to address new challenges and concerns.

Item 2: Induction Program for Students:

- The committee discussed the importance of an effective induction program for new students to familiarize them with the institution's policies and culture.
- Dr. Nihar suggested incorporating interactive sessions to engage students and promote a sense of belonging.
- Mr. Azeem proposed assigning peer mentors to new students for guidance during their initial days on campus.

Item 3: Reported Violations of the Code of Conduct:

- No major violations were reported during the period since the last meeting. Minor infractions were handled by the respective department heads.

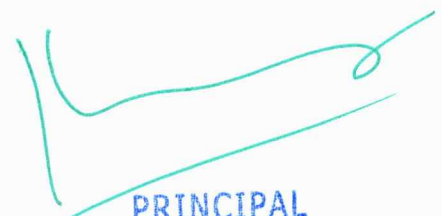
Item 4: Other Matters:

- Dr. Nihar raised a concern about the need to promote awareness of the Code of Conduct among the student body. It was decided to organize periodic workshops on ethical behavior and the consequences of misconduct

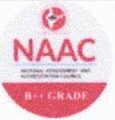
Item 5: Action Points and Next Meeting Date

The action points from each Item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Mar 2020




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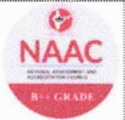
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
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| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | Vinay | Student -IV Bpharm | Student member | |
| 7 | Venu gopal | Student -BPharm | Student member | |
| 8 | Sai mohan | Student -PharmD | Student member | |





Ref. No. AIPS/2019-2020/CC/02

Date: 13/03/2020

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

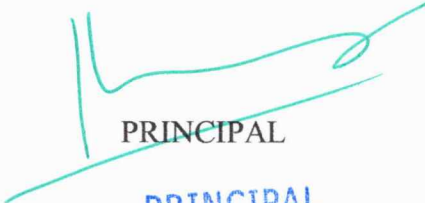
Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2020

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2020 in the conference hall of the college to discuss the following agenda points/items.

1. Recap of previous meeting and actions taken.
2. Addressing any pending issues from the first meeting.
3. Review of the induction program's effectiveness and any necessary adjustments.
4. Any other matters related to the code of conduct.

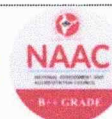



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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Copy to:

All members of Code of Conduct Committee and File

All HOD'S



MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 14/03/2020 at 10.00 AM,

Venue: Conference Hall.

Members Present:

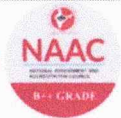
| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | Vinay | Student -IV Bpharm | Student member | |
| 7 | Venu gopal | Student -BPharm | Student member | |
| 8 | Sai mohan | Student -PharmD | Student member | |

The Chairperson Dr.K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.



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Gunthapally (V), Abdullapurmet (M),
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Item 1: Review and Finalize the Proposed Changes to the Code of Conduct Policies:

- The committee discussed each proposed change in detail, and after considering various perspectives, certain modifications were made.
- The finalized version of the updated Code of Conduct policies was approved unanimously.

Item 2: Presentation and Approval of the Induction Program for New Students:

- Mr. Pavan presented the induction program outline, which included interactive sessions, orientation materials, and mentorship initiatives.
- The committee appreciated the efforts put into designing the program and approved it with minor suggestions for improvement.

Item 3: Discussion on Organizing Workshops to Raise Awareness of the Code of Conduct:

- The committee agreed on the importance of conducting workshops to enhance awareness of the Code of Conduct among students, staff, and faculty.
- It was decided to hold quarterly workshops, led by different committee members, focusing on different aspects of ethical behavior and conduct.

Item 4: Reported Violations of the Code of Conduct:

- One reported violation was discussed in which a student was found guilty of plagiarism. The committee decided to impose the appropriate penalty, as per the existing policies.

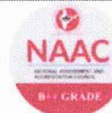
Item 5: Other Matters:

- Dr. Nihar raised the need for clear guidelines on social media usage within the institution. It was decided to include a section in the Code of Conduct policies addressing responsible social media behavior.
- Dr. Rama Krishna suggested creating a feedback mechanism where students and staff can anonymously report potential violations. The idea was well-received, and a task force was assigned to develop the mechanism.

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R.R. Dist. Telangana.



Item 1: Welcome and Introductions

The meeting commenced with the chairperson, Dr.K.Balaji, welcoming all committee members and expressing gratitude for their presence.

Item 2: Review of Previous Meeting's Minutes

The minutes from the previous Code of Conduct Committee meeting held on 10 AUG 2018 were presented by Mr.Sai Santosh. The committee members reviewed and approved the minutes with no objections.

Item 3: Overview of the Code of Conduct for Academic Year 2018-2019

Mr Sareesh presented an overview of the existing Code of Conduct for the academic year 2018-2019. The committee members discussed various sections and identified the need for some updates to address emerging concerns and align with the evolving needs of the academic community.

Item 4: Discussion on Code of Conduct Violations and Reported Incidents

Mrs. Sri devi presented a report on Code of Conduct violations and reported incidents during the previous half-year period. The committee discussed the actions taken in response to each incident and evaluated their effectiveness. Strategies for preventing similar incidents in the future were also discussed.

Item 5: Proposals for Code of Conduct Amendments

During this item, committee members openly shared their proposed amendments and additions to the Code of Conduct. These proposals were thoroughly discussed, and a decision was made to form a sub-committee to review and finalize the amendments before the next meeting.

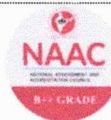
Item 6: Code of Conduct Awareness and Communication Strategies

Dr Jitender Patil led this discussion and highlighted the need for increased awareness of the Code of Conduct within the academic community. Strategies for effective communication,

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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Item 6: Action Points and Next Meeting Date

- The action points from each Item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Aug 2020

SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | M.R.Krish |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | Vinay | Student -IV Bpharm | Student member | Vinay |
| 7 | Venu gopal | Student -BPharm | Student member | Venu gopal |
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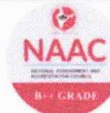




AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Annual Awareness Program on Code of Conduct for Faculty

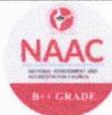


Creating awareness on value of education to students by Principal

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PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref. No. AIPS/2018-2019/CC/01

Date: 11/08/2018

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 10/08/2018

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 10/08/2018 in the conference hall of the college to discuss the following agenda points/items.

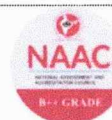
1. Welcome and Introductions
2. Review of Previous Meeting's Minutes
3. Overview of the Code of Conduct (CoC) for the Academic Year 2018-2019
4. Discussion on Code of Conduct Violations and Reported Incidents
5. Proposals for Code of Conduct Amendments
6. Code of Conduct Awareness and Communication Strategies
7. Student and Staff Support Mechanisms
8. Future Outreach Programs and Awareness Campaigns
9. Any Other Business
10. Action Points and Next Meeting Date

You are requested to kindly make it convenient to attend the meeting.

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 10/08/2018 at 10.00 AM,

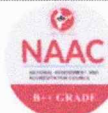
Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|----------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | N.Sai Praveena | Student -IV Bpharm | Student member | |
| 7 | P.Narsimha | Student -IV B PharmD | Student member | |
| 8 | Sai Kiran | Student -IV PharmD | Student member | |

The Chairperson Dr K.Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.





including workshops, seminars, and utilizing digital platforms, were proposed. The committee agreed to explore these initiatives further.

Item 7: Student and Staff Support Mechanisms

Dr Rama Krishna presented an overview of the existing support mechanisms available to students and staff who experience Code of Conduct violations. The committee discussed ways to improve the accessibility and efficiency of these support systems.

Item 8: Future Outreach Programs and Awareness Campaigns

Under this Item, the committee brainstormed ideas for organizing outreach programs and awareness campaigns to promote a positive campus/workplace culture. Several innovative suggestions were made, and it was decided to prepare a tentative plan for review in the next meeting.

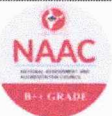
Item 09: Any Other Business

During this open forum, additional matters were brought up by committee members, including concerns about specific incidents and potential collaborations with other committees. These matters were noted, and it was decided to address them in subsequent meetings.

Item 10: Action Points and Next Meeting Date

The action points from each Item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Mar 2019



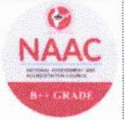


SIGNATURE SHEET

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | N.Sai Praveena | Student -IV Bpharm | Student member | |
| 7 | P.Narsimha | Student -IV BPharm | Student member | |
| 8 | Sai Kiran | Student -IV PharmD | Student member | |



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Ref. No. AIPS/2018-2019/CC/02

Date: 12/03/2019

To

The Members of CC,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally (V), Abdullapurmet(M),

RR Dist, Near Ramoji Film City,

Hyderabad -501512.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2019

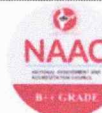
This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2019 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Introductions
2. Review of Previous Meeting's Minutes
3. Overview of the Code of Conduct (CoC) for the Academic Year 2018-2019
4. Discussion on Code of Conduct Violations and Reported Incidents
5. Proposals for Code of Conduct Amendments
6. Code of Conduct Awareness and Communication Strategies
7. Student and Staff Support Mechanisms
8. Future Outreach Programs and Awareness Campaigns
9. Any Other Business
10. Action Points and Next Meeting Date

You are requested to kindly make it convenient to attend the meeting.



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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512 held on 14/03/2019 at 10.00 AM,

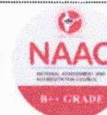
Venue: Conference Hall.

Members Present:

| S. NO | Name of the member | Designation | Role | Sign |
|-------|------------------------|---------------------|----------------|------|
| 1 | Dr. K. Balaji | Principal | Chairman | |
| 2 | Dr. Nihar Ranjan | Vice Principal | Member | |
| 3 | Dr. Rama Krishna Mungi | HOD BPharmacy | Member | |
| 4 | Dr. B. Manjula | HOD PharmD | Member | |
| 5 | Mrs. Lavanya | Associate professor | Member | |
| 6 | N.Sai Praveena | Student -IV Bpharm | Student member | |
| 7 | P.Narsimha | Student -IV B Pharm | Student member | |
| 8 | Sai Kiran | Student -IV PharmD | Student member | |

The Chairperson Dr. K. Balaji extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.





Item 1: Welcome and Introductions

The meeting commenced with the chairperson, Dr. K. Balaji welcoming all committee members and expressing gratitude for their presence.

Item 2: Review of Previous Meeting's Minutes

The minutes from the previous Code of Conduct Committee meeting held on 14 th Aug 2018 were presented by Dr.Nihar. The committee members reviewed and approved the minutes with no objections.

Item 3: Overview of the Code of Conduct for Academic Year 2018-2019

Dr. Jitender Patil presented an overview of the existing Code of Conduct for the academic year 2018-2019. The committee members discussed various sections and identified the need for some updates to address emerging concerns and align with the evolving needs of the academic community.

Item 4: Discussion on Code of Conduct Violations and Reported Incidents

Dr. Azeem presented a report on Code of Conduct violations and reported incidents during the previous half-year period. The committee discussed the actions taken in response to each incident and evaluated their effectiveness. Strategies for preventing similar incidents in the future were also discussed.

Item 5: Proposals for Code of Conduct Amendments during this agenda

Committee members openly shared their proposed amendments and additions to the Code of Conduct. These proposals were thoroughly discussed, and a decision was made to form a sub committee to review and finalize the amendments before the next meeting.

Item 6: Code of Conduct Awareness and Communication Strategies

Mr.Sai Keshav led this discussion and highlighted the need for increased awareness of the Code of Conduct within the academic community. Strategies for effective communication, including workshops, seminars, and utilizing digital platforms, were proposed. The committee agreed to explore these initiatives further.

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Item 7: Student and Staff Support Mechanisms

Mr. Nagaraju presented an overview of the existing support mechanisms available to students and staff who experience Code of Conduct violations. The committee discussed ways to improve the accessibility and efficiency of these support systems.

Item 8: Future Outreach Programs and Awareness Campaigns

Under this agenda, the committee brainstormed ideas for organizing outreach programs and awareness campaigns to promote a positive campus/workplace culture. Several innovative suggestions were made, and it was decided to prepare a tentative plan for review in the next meeting.


Item 09: Any Other Business

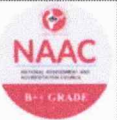
During this open forum, additional matters were brought up by committee members, including concerns about specific incidents and potential collaborations with other committees. These matters were noted, and it was decided to address them in subsequent meetings.

Item 10: Action Points and Next Meeting Date

The action points from each agenda item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Aug 2019



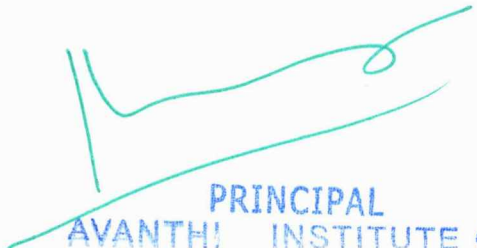

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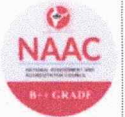


SIGNATURE SHEET

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Parents and Students attended for Induction Meet



Awareness program on Human Values to 1st B pharmacy students in seminar hall

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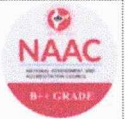
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Awareness program on Human Values to 1st B pharmacy students in seminar hall



Dr.Manjula explaining students about values and professional ethics in class room

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